## **Travel expenses account**

departure date time days return date time hours reason places	nar	me and first name	2					duration
return date time hours reason places  transportation   company car private car train plane others  1. Travel costs individual evidence as per receipt   amount or allowances  mileage allowances for usage of private car without individual evidence car driven km per 0,30 c  2. Overnight expenses individual evidence as per receipt   as per receipt			·					days
places  transportation   company car			time	time				hours
transportation   company car   private car   train   plane   others    1. Travel costs   individual evidence as per receipt   mileage allowances for usage of private car without individual evidence   car   driven km per   0,30 c    2. Overnight expenses   individual evidence as per receipt	rea	ison						
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plane others   total amount or allowances	transportation				private car			
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